**Greenville Public Library Trustees Meeting**

**Greenville Public Library**

**October 10, 2024**

**4:00pm**

**Minutes**

1. Call to Order- President Chance Vohlken called the meeting to order at 4:00 pm
2. Roll Call-Members present: Judy Cox, Amanda O’Regan, Kyle Littlefield, Cynthia Wiegand, Jane Wilhite, Kayla Curry. Bob Munshaw, Lorna Gaffney and Chance Vohlken.
3. Public Comments: There were none.
4. Approval of Minutes:
   1. Approval of Sept. 11, 2024 Library Materials Committee Meeting Minutes-Motion by Cox. 2nd by O’Regan. Approved 9-0.
   2. Approval of Sept. 12, 2024 Library Board Meeting Minutes-Motion by Gaffney. 2nd by Littlefield. Approved 9-0.
   3. Approval of Oct. 7, 2024 Policy Committee Meeting Minutes-Amended to add “Judy Cox was absent.” Motion by Littlefield. 2nd Gaffney. Approved 9-0
5. Approval of Sept. 2024 Bills as Presented-Motion by Curry. 2nd by Wiegand. Approved 9-0.
6. Finance Report
   1. Cash/Investments Report
   2. Endowment Report
7. Friends of the Greenville Public Library Report- No members were present at the meeting. Director Keillor read notes provided by Velma Cochrane. There will be a quilting presentation for Hobby Night 10/17. The Holiday Tree Silent Auction Fundraiser is getting ready to start soon with trees available to decorate and auction off. FGPL will be helping with the Chamber’s After Hours gathering at the library on 11/7. Their membership drive will be in January. Thanks to Jane Wilhite for a successful August Fundraiser with Pampered Chef.
8. Director’s Report-
   1. Library Long Term Goals/Projects/Discussion-
      1. The Library Crawl has begun. There has been more activity this year. Director Keillor encourages the trustees to visit libraries if they have the chance. Vandalia’s newly constructed library may be of particular interest.
      2. Illinois Libraries Present will be Oct. 22 featuring Jason Reynolds.
      3. Business After Hours will be at the library on Nov. 7 from 5-7 pm. There will be a planning session to determine what will be served.
   2. The trustees were asked to read chapters 1-5 of Serving our Public as required for the Per Capita Grant. The checklists were discussed. Chapters 6-10 will be discussed at the November meeting.
   3. Boiler Inspection- They are coming next week.
9. Head Librarian’s Report-The library was open 24 days in September. There were 1434 patrons (up 160 from 2023). The library had 13 programs serving 44 adults and 44 children. The celebrating of holidays and give aways reached out to 129 patrons. She has started weeding the adult fiction to create room to shelve new books. She has been taking out books that have not been checked since 2015. There is currently a Halloween Coloring Contest going on. The Harvest Tree will soon be put up and decorated. This tree is enjoyed by kids and adults alike.
10. Committee Reports
    1. Library Materials-Met and submitted requests/suggestions.
    2. Finance and Record- Did not meet.
    3. Publicity and Promotions- Did not meet.
    4. Policy and Personnel-Met to discuss policy on the pricing of library cards for GU students. Today was the first reading of the proposal to switch to charging no fee for University students that are residents more than 50% of the year.
    5. Building and Grounds-Did not meet.
11. Unfinished Business-None
12. New Business-None.
13. Executive Session to discuss purchase or sale of real estate. Motion by Curry. 2nd Littlefield. Approved 9-0
14. Adjournment-Motion to adjourn from executive session with no return to public meeting. Motion by Littlefield. 2nd Curry. Approved 9-0.
    1. Adjourned at 5:02 pm

Next meeting Thursday, Nov. 14, 2024, 4:00 p.m.